



# The Institution of Engineers, Malaysia

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## To all Members of the Electrical Engineering Technical Division, IEM



BEM Approved  
CPD Hour: 2  
IEM16/HQ/062/AGM

# 31st Annual General Meeting (AGM)

Notice is hereby given that the 31st Annual General Meeting of the Electrical Engineering Technical Division, IEM (EETD) is scheduled on **7<sup>th</sup> May 2016 (Saturday)** from **11.00 a.m. to 1.00 p.m.**, at **Tan Sri Chin Fung Kee Auditorium, Wisma IEM, Petaling Jaya, Selangor Darul Ehsan.**

### AGENDA

1. Opening Address by the Chairman of the Session 2015/2016.
2. Confirmation of Minutes of the 30<sup>th</sup> Annual General Meeting held on 9<sup>th</sup> May 2015.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2015/2016.
5. To receive and adopt the Financial Statement for the year ending 31<sup>st</sup> December 2015.
6. Election of the New Office Bearers for the Session 2016/2017.
7. Address by the Chairman for Session 2016/2017.
8. Any Other Business

Your presence will contribute to the success of this meeting.

Thank you.

### **Ir. Yau Chau Fong**

Chairman, Electrical Engineering Technical Division, IEM  
Session 2015/2016

*(Note: The AGM would be held in conjunction with a Talk starting at 9.00 a.m. at Wisma IEM, PJ)*

### **DONATIONS TO IEM NEW BUILDING**

**Members are urged to consider donating generously towards the IEM Building Fund.  
All contributions are deeply appreciated.**

### **CPD HOURS CONFIRMATION**

Name of Members :  
M'Ship No. :  
Signature :